

TASO - BASEBALL SAN ANTONIO CHAPTER BYLAWS

ARTICLE I - NAME

The organization shall be known as the San Antonio Chapter of the Texas Association of Sports Officials - Baseball ("TASO - Baseball"). It shall be an affiliated chapter of TASO - Baseball.

ARTICLE II - PURPOSE

SECTION 1.0 The primary purpose of the San Antonio Chapter ("Chapter") is to provide baseball umpires for High School varsity and sub-varsity baseball teams which have requested service from the Chapter. It has a secondary purpose to provide umpires to area amateur and youth leagues which have requested service from the Chapter.

SECTION 2.0 To effect its primary purpose, the Chapter shall regularly meet to:

1. Establish an association of competent baseball umpires.
2. Train its members in the rules of baseball and the duties and mechanics of baseball umpiring.
3. Cooperate with other baseball organizations to encourage, promote, and develop the sport of baseball on a high plane of sportsmanship.

ARTICLE III - SCOPE

SECTION 1.0 The membership and activities of the Chapter shall be governed by these Bylaws and by such regulations as may be enacted in accordance with these Bylaws.

ARTICLE IV - OFFICERS AND ELECTIONS

SECTION 1.0 The elected officers of the Chapter shall be a President, a Vice President, a Secretary, a Treasurer, and a Sergeant-at-Arms, all elected at large. The members of each umpire classification shall elect two (2) Directors from their respective classification levels. Other than the President, all officers, and directors shall have one vote at Executive Board meetings. The President shall only vote in case of a tie.

SECTION 2.0 Each officer elected at large shall hold office for a period of two (2) years. Directors shall hold office for one (1) year. The President, Treasurer, and Sergeant-at-Arms shall be elected in even numbered years, whereas the Vice

President, Assistant Vice President, Secretary and Assistant Secretary shall be elected in odd numbered years. Officers shall be elected by a majority of votes cast. Runoff elections, if necessary, shall also require balloting by mail (regular or electronic) and another meeting to count the ballots and announce the results.

SECTION 3.0 Only members of the Chapter who have been members in good standing for one (1) full calendar year shall be qualified to run for office, except for Directors of the registered classification level. All officers of the Chapter shall be elected from the roster of active members in good standing at the annual election meeting, to be held after May 1 and before July 15 of each year. An active member in good standing for purposes of this section shall be defined as a fully accredited member who has (1) paid his local and state dues; (2) paid his current game assignment fees and any fines; and (3) not currently been placed on disciplinary probation or suspension. Any transfer from another TASO Chapter will have to be with the San Antonio Chapter for two (2) full seasons before he/she can run for a position on the Executive Board. If a member of the Executive Board loses his status as a member in good standing, he shall be suspended from the Board until his status as a member in good standing is restored. The Executive Board member's suspension shall be effective immediately upon receipt of the notice of suspension from the President, or the Secretary under the direction of the President.

SECTION 4.0 The term of office for all elected officers shall commence on August 1, after the members of the Election Committee certify the election results. An election shall be certified when votes have been counted and the results announced. The term of service for an elected officer shall commence upon approval by a majority of the Executive Board.

SECTION 5.0 Any active member may nominate and vote for an officer elected at large. Directors shall be nominated and elected by vote of the classification he is to represent. A Director must be a member of the classification he is elected to represent. For purposes of this section, a member's classification level and active status shall be determined based on his prospective classification in the next season, i.e., if a registered umpire will be classified as an approved umpire, he will vote as an approved umpire, or if an approved member will be classified as a certified member as if he will vote as a certified umpire.

SECTION 6.0 Members who wish to run for office and who are not nominated by the Election Committee shall have two opportunities to declare their candidacy. The first shall be at the meeting where the Election Committee nominates a slate of candidates; the second shall be at the next regular meeting after the Election Committee makes its report. Candidates may speak on their behalf, or others may speak for them. After nominations are closed at the second pre-election meeting,

ballots shall be prepared and distributed to the members by the Secretary. All ballots shall be returned to the chairman of the Election Committee in person at the election meeting where the ballots are tabulated or by mail to the Chapter's mailing address. All ballots properly received before the tabulation shall be counted.

SECTION 7.0 Any Officer or Director may be removed from office by a two thirds (2/3) majority vote of the Executive Board for failure to carry out the duties of the office to which he was elected. Before any such removal, the Executive Board shall contact the Officer or Director and notify him of the action being considered. Additionally, any member in good standing may bring a complaint against any Officer or Director by filing a complaint in writing with the Secretary, together with a petition signed by twenty-five percent (25%) of the members in good standing in the Chapter in the case of an Officer or twenty-five percent (25%) of a classification's members in good standing in the case of a Director, requesting the removal of the Officer or Director in question. The Officer or Director against whom such charges have been brought shall be informed in writing of the charges before the meeting and shall have the opportunity to be heard and bring witnesses at the meeting. The person or persons bringing the charges shall have the same opportunity. The Officer's or Director's removal shall be voted upon at a regular or special meeting, with not less than seven (7) days' notice to the Officer or Director.

a. For Officers, a vote of a majority of Chapter members in good standing present at the meeting shall be necessary for removal.

b For Directors, a vote of a majority of the represented members in good standing in the affected classification present at the meeting shall be necessary for removal.

SECTION 8.0 Any Executive Board member may resign at any time by giving written notice to the President or Secretary of the Chapter. Such resignation shall take effect at the time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

SECTION 9.0 In case of a vacancy in an at-large member's position, a successor shall be appointed by the President, with confirmation by a majority of the Executive Board until a special election is held. The Vice-President shall fill a vacancy in the office of the President until a special election is held. If such a vacancy occurs during the high school season, the special election shall occur at the end of the high school season and can be a part of the regular Chapter elections. If

such a vacancy occurs after the conclusion of the high school season, the special election shall be held before the start of the next high school season.

SECTION 10.0 In case of a vacancy in a Director's position, the President shall appoint a replacement for the position with confirmation by a majority of the Executive Board. This appointment shall be made promptly to ensure that the Board functions at full strength and that all classifications are equally represented.

SECTION 11.0 The President, with the approval of the Executive Board, shall appoint the following standing committees:

- a. An Election Committee: This committee shall be composed of seven (7) members, who are not all members of the Executive Board. Two (2) shall come from each umpire classification and one (1) chairman. The chairman shall only vote in case of a tie. This committee shall propose a slate of candidates for office, count the ballots, and certify election results. No member of the Election Committee shall be a candidate for office in the same election in which the member serves on the committee.
- b. An Ethics and Professional Conduct Committee: The committee shall be composed of five (5) members who are not all members of the Executive Board, one chairman, and four (4) others, who will investigate and recommend penalties for violation of the Chapter Bylaws and/or Operating Policies and Procedures as referred to the Committee by the President or the Executive Board. The chairman shall only vote in case of a tie.
- c. An Education Committee: This committee shall operate one or more umpire development schools for the Chapter each year. The chairman of the committee shall be the Vice-President or another person designated by the President with the approval of the Executive Board, and he shall be required to maintain and submit to the President, after the conclusion of Umpire Development School, a complete notebook containing records of all programs, lesson plans, presentations, and teaching aids used during the umpire school. The notebook is the property of the Chapter and should be utilized and added to by each succeeding Vice-President or Chairman Designee. The committee chairman shall submit a training outline to the Executive Board with recommended training instructors, school dates, locations, and times for approval before the commencement of each Umpire Development School.
- d. A Playoff Committee: This committee, composed of the President, Secretary, Treasurer, and Assignment Director(s), shall meet annually to

propose and submit to TASO - Baseball and such other persons or organizations as may be required by TASO - Baseball promptly the list of approved playoff umpires.

SECTION 12.0 The President may appoint such other ad hoc committees as he deems necessary, subject to approval by the Executive Board.

ARTICLE V - DUTIES OF THE EXECUTIVE

BOARD SECTION 1.0 President. The President shall:

- Preside over all Executive Board or general membership meetings and only vote in case of a tie.
- Approve all meeting agendas, training agendas, and instructors.
- Appoint all committees, both standing and appointed ad hoc.
- See to the execution of decisions and orders of the Executive Board or general membership.
- Attend the annual state meeting or designate a representative to attend.
- Call special meetings as deemed necessary or properly requested.
- Give final approval of all game assignments.
- Review any umpire rankings submitted by Directors.
- Recommend fines or other penalties to the Executive Board for minor violations by members of Chapter Bylaws and/or Policies and Procedures.
- Refer to the Ethics and Professional Conduct Committee any complaints received against members of the Chapter for other than minor violations of Chapter Bylaws and/or Operating Policies and Procedures.
- Notify the Executive Board of any fines or complaints.
- Appoint to fill any vacated Officer's position, subject to the approval of the Executive Board, on an interim basis until a special election shall be held in accordance with Chapter Bylaws.
- Appoint a Classification Director to fill a vacancy, subject to the approval of the Executive Board.

SECTION 2.0 Vice-President. The Vice-President shall:

- Preside and assume the duties of the President in his absence.
- Succeed the President until a special election is held according to the Bylaws to fill the office in case of a vacancy.
- Oversee and coordinate recruiting for the chapter.
- Develop Umpire Development School training materials, schedule Umpire Development School training (classroom or on-field) and assign instructors for Umpire Development School training.

- Create and maintain a notebook containing all Chapter training materials.
- Conduct a performance evaluation of all new members of the Chapter. - Perform other duties as may be assigned by the President.
- Have one vote at Executive Board meetings, except if presiding in case of the absence of the President, he shall only have the tie-breaker vote cast by the President.

SECTION 2.1 Assistant Vice President. The Assistant Vice President shall:

- Oversee and coordinate recruiting for the Chapter,
- Assist the Vice President with UDS training.
- Advise the Vice President of new memberships, to help coordinate training requirements.
- Coordinate all fundraising events, to help improve chapter revenue efforts. - Assist the Treasurer to make sure all funds from fundraising events are properly collected, deposited, and allocated.
- Perform other duties as assigned by the Vice President.
- Have one vote at Executive Board meetings.

SECTION 3.0 Secretary. The Secretary shall:

- Have charge of all non-financial records of the Chapter.
- Develop meeting agendas based on input from the President or members of the Executive Board.
- Create and maintain a specific list of any changes or revisions made to the Bylaws and/or Operating Policies and Procedures between scheduled reviews of those documents.
- Compile and maintain a roster of the active membership of the Chapter to include names, addresses, and other relevant data.
- Maintain records of school schedules and provide such information to the President and Assignment Director(s) as needed.
- Notify Officers, Directors, or members of proposed disciplinary actions and other matters affecting membership status.
- Attend the annual state meeting or designate a representative to attend in his place.
- Maintain copies of all Chapter correspondence and be responsible for the preparation and timely submission of all reports and/or documents necessary to be filed with TASO Baseball or other organizations. - Maintain a Chapter Notebook containing all records, minutes, letters, memos, photos, reports, and all other matters submitted by or to the Chapter. This notebook, whether hard copy or electronic files, is the property of the Chapter and shall be forwarded to

the next Chapter
Secretary.

- Have one vote at Executive Board meetings.

SECTION 3.1 Assistant Secretary. The Assistant Secretary shall: -

Assist in the development of meeting agendas.

- Keep a record of all executive board and general meetings in either hard copy or electronic media.
- Administration of the chapter website.
- Administrator of the chapter's social media accounts.

SECTION 4.0 Treasurer. The Treasurer shall:

- Maintain all financial records of the Chapter.
- Collect and promptly deposit all monies paid to the Chapter. - Disburse such monies to pay all debts of the Chapter, as approved by the Executive Board.
- Assist in the collection of any fees owed to the Chapter or its members. - Prepare a fiscal year budget to be presented to the Executive Board no later than October 1 of each year.
- Prepare monthly financial reports to be presented to the Executive Board and made available to members of the Chapter.
- Submit a financial statement to the Executive Board by November 1st. - Allow outside audit or inspection of the books upon request by the President or Executive Board.
- Have one vote at Executive Board meetings.

SECTION 5.0 Sergeant-at-Arms. The Sergeant-at-arms shall:

- Assist in keeping order at Executive Board and General Membership meetings.
- Act as a parliamentarian when necessary.
- Monitor the progress of any election for Officers or Directors. - Have one vote at Executive Board meetings.

SECTION 6.0 Directors. The Directors shall:

- Offer recommendations as to the ranking of members within their divisions to make game assignments.
- Act as a liaison for the members of their respective classifications and present the concerns of their constituents to the Executive Board. - Notify all members of their classifications about special called meetings. - Communicate

with the members of their classifications to inform them about Chapter matters.

- Contact members absent from Chapter meetings.
- Arrange any requested meetings between a member and the President and/or the Executive Board.
- Each has one vote at Executive Board meetings.

SECTION 7.0 The Executive Board. The Executive Board shall:

- Meet regularly to discuss and handle the normal business of the Chapter.
- Recommend proposed changes to the Operating Policies and Procedures.
- Hear appeals from decisions of the Ethics and Professional Conduct Committee.

ARTICLE VI - MEETINGS

SECTION 1.0 The President shall schedule all general membership meetings with reasonable notice. Meetings shall be held at least once a month during the period from January through June. An annual meeting schedule shall be published to the general membership in December. Agendas for each meeting will be prepared in advance and distributed at the general membership meetings. The President shall designate which meetings are mandatory.

SECTION 2.0 Members are required to attend seventy percent (70%) of all meetings. No member may miss two (2) meetings consecutively, without good cause, or he shall be subject to disciplinary action. For purposes of this section, “good cause” shall be determined by the member’s Classification Director(s), with appeals available as described in the Chapter’s Operating Policies and Procedures.

SECTION 3.0 Members of the Executive Board, upon reasonable notice, shall attend all called and regular meetings of the Chapter as well as called meetings of the Executive Board. If a member of the Executive Board is absent from two (2) consecutive meetings, without good cause, he shall be subject to disciplinary action or replacement by the President, with the approval of a majority of the remaining members of the Executive Board. For purposes of this section, “good cause” shall be determined by the President, with appeals available as described in the Chapter’s Operating Policies and Procedures.

SECTION 4.0 The President may call special meetings of the Chapter or the Executive Board as he deems necessary or when a request for such a meeting is made to the President in writing, signed by not less than twenty (20) members in good standing. Special meetings of the Executive Board may be called without the consent of the President by written request, either signed or electronically agreed to by a majority of the other members of the Board.

SECTION 5.0 The presence of twenty-five percent (25%) of the members in good standing and six (6) members of the Executive Board shall constitute a quorum for a general membership meeting. The presence of at least six (6) members of the Executive Board at an Executive Board meeting shall constitute a quorum. Official Chapter business shall not be conducted in the absence of a quorum.

SECTION 6.0 Robert's Rules of Order shall be the final authority for the conduct of all meetings.

ARTICLE VII - MEMBERSHIP

SECTION 1.0 There shall be the following categories of membership:

- a. Active, either in good standing or on probation.
- b. New Applicant/Transfer from outside TASO - Baseball.
- c. Reinstatement/Transfer from inside TASO - Baseball.
- d. Honorary; and
- e. Inactive.

SECTION 2.0 All members must be in good physical condition and must be at least eighteen (18) years of age. All applicants and members of the Chapter must be bona fide residents of this membership district of TASO - Baseball. They must be honest and upright citizens of the community, of good moral character, and wholeheartedly in accord with the purpose of the Chapter. No applicant or member shall discriminate against any player, coach, official, team, or any other person or entity because of race, color, creed, sex, or national origin. Applicants and members shall refrain from any comment or conduct which would be contrary to the meaning and purpose of the Chapter By-Laws and/or Operating Policies and Procedures, and they should avoid even the appearance of impropriety. All applicants and transfers must comply with all State requirements as stated in the guidelines of TASO - Baseball.

SECTION 3.0 Membership Requirements:

- a. An active member in good standing must have:
 - (1) completed and submitted an application for membership.
 - (2) completed a training program.
 - (3) paid all current state and local dues and fees, as well as all other financial obligations to the Chapter;
 - (4) taken and passed the annual rules and mechanics

exam required by TASO - Baseball; and must
(5) be a member in good standing with TASO -
Baseball.

b. An active member on probation is any individual who has not taken and passed the annual rules and mechanics exam as required by TASO - Baseball or whom either TASO - Baseball or the Chapter Ethics and Professional Conduct Committee has recommended being placed on probation. A probationary period imposed by the Chapter shall not last more than two years.

(1) A member on Chapter probation shall not be eligible for assignment to playoff games, nor may he hold office in the Chapter. He shall, however, be eligible for assignment to scrimmage or regular season games, and he shall retain his vote at general membership meetings.

(2) If a member has met all the conditions of his probation, he shall be reinstated to a member in good standing status when the probationary period expires.

(3) If a member violates the conditions of his probation, or he has not met all the conditions of his probation when the term of probation expires, he shall be liable to further sanctions, up to and including expulsion from the Chapter.

c. All new applicants and transfers from outside of TASO - Baseball are required to:

- attend the Umpire Development School, unless excused on the basis of prior umpiring experience.

- pass the rules and mechanics exam and attend an on-field mechanics training session.

- comply with all other application requirements as specified by TASO - Baseball; and

- complete an evaluation period as determined by the Vice- President.

- Upon receipt of a report on a new or transfer applicant's exam results and his conduct and performance on the field, he shall be eligible for endorsement by the Executive Board for placement in an appropriate classification. No application shall be acted upon until the next regular meeting of the Executive Board following that at which he was introduced. Once an applicant has been acted upon by the

Executive Board, he shall have one (1) vote at Chapter general membership meetings, unless otherwise excluded.

d. Members seeking reinstatement or transfer members from other chapters inside TASO - Baseball shall be accepted into

membership in the Chapter at the same umpire classification which they have on file with TASO - Baseball. The Executive Board shall vote to accept or reject any reinstatement or transfer application after a review of all documents to ensure all documents from his former chapter are in order. Once an applicant has been acted upon by the Executive Board, he shall have one (1) vote at Chapter general membership meetings, unless otherwise excluded.

e. The Chapter may nominate and vote membership to any former member who previously retired in good standing as an Honorary Member of the Chapter. For the purposes of this section, the term “in good standing” means that the member has satisfied all past financial obligations to the Chapter and is otherwise eligible for membership under the requirements of TASO - Baseball. Such recommendation on any candidate shall come from the Executive Board. Lifetime Honorary Members of TASO - Baseball are automatically considered Honorary Members of the Chapter. Honorary Members shall be required to pay neither dues nor fees, and they shall have no vote.

f. An inactive member is one who:

(1) has not taken and passed the rules and mechanics exam as required by TASO-Baseball.

(2) has failed to pay State dues for the current year or current dues, fees, fines, or other financial obligations to the Chapter; or

(3) has failed to comply with any other specified requirements to be a member in good standing.

Late payment of state dues may result in the assessment of a reinstatement fee in an amount to be determined by the State.

Late payment of local dues may result in the assessment of a reinstatement fee in an amount to be determined by the Chapter.

Inactive members shall be restored to a member in good standing status upon satisfaction of the requirement(s) which have rendered them on inactive status, including any Chapter reinstatement fees and all previous debts due to the Chapter and/or TASO - Baseball. Inactive members shall have no vote.

SECTION 4.0 Each member of the Chapter agrees by becoming a member that he has read and agrees to abide by the Chapter By-Laws and Operating Policies and Procedures and all other rules, regulations, and policies of the Chapter and TASO - Baseball.

SECTION 5.0 Assignment Eligibility:

- a. To be eligible for assignment to regular season or tournament games, a member must be an active member in good standing or on probation.
- b. To be eligible for assignment to post-season or playoff games, a member must:
 - (1) be an active member in good standing of this Chapter.
 - (2) have officiated at least ten (10) high school varsity games during the current year.
 - (3) have attended, or have proof of completion online, of the current year's three (3) and four (4) man mechanics presentation;
 - (4) have attended the annual state meeting or a district clinic and at least seventy percent (70%) of the Chapter's meetings for the current year; and
 - (5) have scored at least an > eighty (80) on the annual rules and mechanics exam.

A member may decide to accept or reject game assignments as permitted in these Bylaws and/or the Chapter's Operating Policies and Procedures.

Coaches may, upon request, be provided with a copy of the list of officials eligible for playoff assignments. A coach may not request the assignment of any member who has not satisfied all the requirements set forth above in Article VII. Section 3.a. as well as the requirements of Article VII. Section 5.0.b. If a coach should request an ineligible official, the coach shall be notified that the official is not eligible for playoff assignments.

ARTICLE VIII PAYMENTS.

SECTION 1.0 Payment of umpires is solely the responsibility of the school district, league, or tournament director; however, the Chapter agrees to assist members in the collection of game payments due to umpires. The Chapter shall be responsible for paying the umpires for Chapter assignment errors.

SECTION 2.0 All members of the Chapter are independent contractors in their officiating capacities and are not employees of the Chapter, or of any officer or assigner(s) of games for the Chapter, or of any other person or entity for whom a member works as an official, and as such, no deduction of any taxes will be taken out of any payment to them. All members of the Chapter recognize this status and understand neither the Chapter nor its officers or assignment directors(s) are employers, and therefore, the members shall not be able to collect Worker's Compensation from the Chapter or any person or entity for injuries sustained while performing or traveling to and from officiating, assigning, or

officiating-related or assigning-related work. Each member should obtain and maintain liability and disability insurance for injuries arising out of the member's work. TASO - Baseball includes a limited amount of liability coverage as well as personal injury insurance on an excess basis coverage in games assigned by the Chapter as a part of your State dues.

ARTICLE IX - FEES, DUES, AND ASSESSMENTS

SECTION 1.0 Combine Local Dues (currently \$25.00) and Game Fees (currently \$1.50 per game) to a flat Chapter Local Dues of \$50.00 which will have to be paid before the first regular season game each season. Local dues and a reinstatement fee for past due payments for the Chapter shall be set by the Executive Board, not to exceed a twenty percent (20%) increase from the previous year.

SECTION 2.0 State dues shall be fixed by TASO - Baseball, as well as any reinstatement fees for late payment of state dues.

SECTION 3.0 The monies raised through the local dues and assignment fees shall be deposited into the Chapter treasury and used to pay the normal operating expenses of the Chapter, including reimbursements of usual expenses incurred in the conduct of the Chapter's business and payment(s) to the Assignment Director(s). All bills and reimbursements which exceed a budgeted amount or for non-budgeted items must be approved by the Executive Board for payment. Bills and reimbursements in an amount less than fifty dollars (\$50.00) do not require Executive Board approval.

ARTICLE X - ASSIGNMENT DIRECTOR

SECTION 1.0 The President, with the approval of the Executive Board, may appoint an Assignment Director(s) or Directors by November 1. Any member wishing to apply for the position of Assignment Director shall submit an application and bid proposal to the Executive Board by September 1. The bid shall include a scheduling fee, a basis for calculating payment, and a payment schedule. The Executive Board shall approve the scheduling fee, payment schedule, and selection of the Assignment Director(s). The term of office of the Assignment Director(s) shall be from December 1 of the current year to November 30 of the following year.

SECTION 2.0 The President shall not be permitted to be the sole Assignment Director and/or receive a set payment for that position because it is his responsibility to approve all game assignments. He may, however, assist in the assignment of games for Chapter members. Other members of the Executive

Board working to assist other members with game assignments shall be eligible to serve as paid Assignment Directors.

ARTICLE XI - DISCIPLINARY ACTION

SECTION 1.0 Members who are to appear before the Ethics and Professional Conduct Committee shall be given notice of the date, time, and place of the hearing at least five (5) days before their appearance date. A formal notice shall be delivered to the member by certified and regular mail, by electronic mail with confirmed delivery, or in person. An informal notice may be sent by any other method approved by the Executive Board. Failure to appear at the hearing may result in automatic disciplinary action against the member.

SECTION 2.0 Procedures and sanctions available for disciplinary action against any member shall comply with the due process guidelines outlined in the Bylaws OD TASO and TASO - Baseball. Appeal procedures for TASO and/or TASO - Baseball are available on the TASO website.

ARTICLE XII - EXPENDITURES

SECTION 1.0 Officers and Classification Directors shall receive no fixed salary for their services as members of the Executive Board. Officers, Classification Directors, committee members, and any other persons deemed appropriate by the Executive Board should be reimbursed for reasonable expenses while engaged in Chapter business. Such reimbursements shall be allowed and paid as approved in the budget. Any reimbursement which exceeds the amount in a budgeted category or is not a regular or budgeted item shall be paid only upon approval of the Executive Board.

SECTION 2.0 The President and Secretary (or their designees) shall each be reimbursed for a maximum of one (1) hotel room per night for each night of the annual state meeting if not held locally, as well as per diem expenses, which shall be paid according to the guidelines utilized by TASO Baseball. Travel expenses shall be reimbursed as actual expenses for one (1) vehicle both ways or the lowest available round-trip airfare, as approved by the Executive Board.

ARTICLE XIII - RATIFICATION AND AMENDMENT

SECTION 1.0 These Bylaws shall become effective upon their approval by a two-thirds (2/3) majority vote of the members in good standing present at the first meeting following their presentation.

SECTION 2.0 These Bylaws may be amended by a two-thirds (2/3) majority

vote of the members in good standing present at the first meeting following the presentation of the proposed amendment. Proposed Bylaw amendments or revisions shall be presented to the Chapter members either at a Chapter meeting or by electronic means; however, voting to approve or reject any proposed revision and/or amendment to the Bylaws shall not be done until the first meeting after the one at which they have first been introduced and discussed. Bylaw revisions and amendments shall become effective immediately upon approval.

SECTION 3.0 These Bylaws shall be subject to review by the Executive Board every three (3) years.

APPROVED on March 6, 2023, by voice vote.